

**Job Title**

Economic Development Liaison, South Lincoln County, Wyoming (Contract Position)

**Job Purpose**

TerraPower's announcement to construct the Natrium™ Advanced Nuclear Reactor has generated great interest in Kemmerer, Diamondville, and South Lincoln County Wyoming. Local officials are receiving calls from developers, businesses, and media to learn more about the region. This contract position will work with all interested parties--TerraPower, Rocky Mountain Power, ExxonMobil, Bechtel (the company constructing the reactor), and related subcontractors--to facilitate and coordinate between local officials, agencies, and businesses. The contractor will serve as the region's point person and must be outgoing, have strong people skills, demonstrate public relations finesse, and have a basic understanding of economic development in the region.

**Job Duties and Responsibilities**

Working closely with leadership from Kemmerer, Diamondville, and Lincoln County officials, the South Lincoln County Economic Development Liaison will:

- Serve as the first point of contact person for all businesses inquiring about the region
- Connect all interested parties to the appropriate city, county, or state department or agency or economic development groups
- Communicate the economic development strategies and opportunities of the region
- Network with local and state officials, state and federal legislators, and private developers
- Identify and apply for appropriate grant opportunities

**Required Qualifications**

The minimum qualifications to be successful in this position include:

- Associate degree from an accredited institution
- Knowledge of Southwestern Wyoming
- A passion for facilitating the growth of South Lincoln County

**Experience**

3-5 years' experience minimum experience working in consulting

**Knowledge, Skills, and Abilities**

- General knowledge of Southwestern Wyoming's people, economy, and values
- Ability to communicate local economic development strategies to interested businesses and developers
- Ability to coordinate with multiple people and agencies
- Ability to keep clear records of all interactions
- Strong organizational skills
- Go-getter mentality and integrity

**Preferred Qualifications**

- Bachelor's degree from accredited institution
- Federal and/or state grant writing experience
- Deep knowledge of Kemmerer, Diamondville, and South Lincoln County

- Resident of South Lincoln County is a plus
- Marketing and sales experience is beneficial
- Previous experience with similar large industrial/commercial projects
- Previous experience working with city, county, and state administrators and elected officials

**Contract**

The initial contract period is for one year with a performance-based renewal for at least another six months (possibly another year, depending on funding). Contract amount is negotiable and commensurate with experience; the annual contract amount ranges from \$75,000-\$95,000. E-mail resume and references to Attn: Economic Development Liaison [SLCEDC1@gmail.com](mailto:SLCEDC1@gmail.com). Resumes will be received until August 15, 2022; interviews conducted in August and/or September 2022; and contract should begin in September or October 2022.